



# UNITED STATES MARINE CORPS

MARINE CORPS BASE  
PSC BOX 20004  
CAMP LEJEUNE, NORTH CAROLINA 28542-0004

BO 5090.4  
BEMD  
18 JUL 1994

## BASE ORDER 5090.4

From: Commanding General  
To: Distribution List

Subj: SOLID WASTE REDUCTION - QUALIFIED RECYCLING PROGRAM (QRP)

Ref: (a) Military Construction and Codification Act, Public Law 97-214 of Jul 82 (10 USC 2577) (NOTAL)  
(b) Deputy Secretary of Defense Memo, Sales of Recyclable Materials of 28 Jan 83 (NOTAL)  
(c) NEESA 5-010A QRP Development Guide (NOTAL)  
(d) NavCompt Manual, Vol. III (NOTAL)  
(e) MCO P5090.2 (NOTAL)  
(f) CMC ltr 11000/075 LFF-1 JMS of 4 May 92 (NOTAL)  
(g) Resource Conservation and Recovery Act (RCRA) (NOTAL)  
(h) NCGS Chapter 130A, Article 9, Solid Waste Management Act (NOTAL)  
(i) BO 11350.2C  
(j) BO 6240.5A

Encl: (1) Definitions  
(2) Guidelines for the Collection of Recyclable Materials Aboard Marine Corps Base, Camp Lejeune  
(3) Accounting for Qualified Recycling Program (QRP) Proceeds  
(4) Sample Turn-in-Document, DD Form 1348-1  
(5) Recycling Container Information

1. Purpose. To establish and coordinate a QRP aboard MCB, Camp Lejeune and MCAS, New River under the direction of the Assistant Chief of Staff (AC/S), Environmental Management Department (EMD). To publish revised responsibilities and procedures for the operation of the QRP which implements comprehensive solid waste reduction, recycling, and pollution prevention programs aboard MCB, Camp Lejeune and MCAS, New River.

2. Cancellation. BO 4100.8A.

### 3. Background

a. Reference (a) defines authorized uses of funds generated from the sales of certain materials that traditionally have been considered trash or waste. Reference (b) defines the responsibilities of the Defense Logistics Agency (DLA) for market research and sales of recyclable materials. Reference (c) provides Navy guidance for establishing a QRP; specifies types of materials that shall be segregated for recycling; and sets accounting procedures and uses for funds generated. Reference (d) establishes accounting criteria for collecting and budgeting proceeds from the sale of recyclable materials.

b. References (e) and (f) set forth Marine Corps requirements for solid waste management to reduce reliance on landfill disposal. References (g) and (h) set forth the Federal and State laws and regulations that impose operational requirements upon the Base and require that operating procedures pursuant to these requirements be set forth.

c. Reference (i) sets forth procedures for MCB refuse collection and disposal. Reference (j) sets forth guidelines for hazardous waste management including generator responsibilities and procedures for collecting and managing hazardous materials and wastes awaiting disposal.

d. Enclosure (1) provides definitions of terms used throughout this Order.

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4. Scope

a. This Order addresses mandatory requirements per Marine Corps Order P5090.2 and Base Order 11350.2C for solid waste reduction, pollution prevention, and management of recyclable materials. It establishes procedures and responsibilities for operating a QRP under EMD cognizance aboard MCB, Camp Lejeune and MCAS, New River. It provides guidelines for solid waste reduction, recycling, and pollution prevention programs, and provides effective management of recyclable materials from the point of generation through the sale of the material for reuse.

b. All commands at Camp Lejeune, whether host, tenant, reserve, or visiting, and contractors that generate solid waste pursuant to their operations shall comply with all Federal and State laws and regulations and Marine Corps and Base orders pertaining to the management, reduction, and recycling of solid waste, and with the specific responsibilities, requirements, and provisions of this Order.

c. The goals of this Order are:

(1) Compliance with State of North Carolina solid waste reduction goals and mandates,

(2) Fifty percent reduction of solid waste going into the Base landfill by FY 95 (based on the baseline year of FY 90) consistent with the Marine Corps Environmental Campaign Plan, and

(3) Ongoing maintenance of solid waste reduction, recycling, and pollution prevention programs, and continued development of such programs consistent with applicable Federal and State laws and regulations and Marine Corps orders.

d. The objectives of this Order are to:

(1) Provide guidance for the implementation of programs designed to handle solid waste in the most efficient way possible and in the most appropriate manner in terms of liability, environmental safety, public health, and cost factors;

(2) Effectively inform and involve all Base personnel in an on-going effort to reduce, reuse, and recycle solid waste;

(3) Maximize the usefulness and life of the Base landfill by reducing the amount of solid waste being disposed of;

(4) Prevent or reduce pollution or wastes at the source whenever feasible and to continue examination of facility operations with the goal of minimizing the toxicity and volume of all waste products; and

(5) Build a framework for evaluating solid waste management reduction alternatives aboard MCB, Camp Lejeune and MCAS, New River.

e. Materials to be considered first for recycling as mandated by reference (e) are: Scrap metal, high-grade office paper, corrugated containers, and aluminum cans. Additional materials to be considered for recycling as mandated by reference (e) are: Glass, plastics, newspaper from housing areas, scrap wood, and other wastes as markets are found.

f. Materials to be recycled aboard MCB, Camp Lejeune and MCAS, New River are described in enclosure (2).

5. Responsibilities. Specific responsibilities are described to facilitate effective implementation and execution of the comprehensive Base Solid Waste Reduction - QRP.

a. Assistant Chief of Staff, Environmental Management

(1) Exercise staff cognizance for the Solid Waste Reduction - QRP aboard MCB, Camp Lejeune and MCAS, New River.

(2) Serve as command point of contact for the subject program and respond to inquiries by regulatory agencies, higher headquarters, and other outside officials.

(3) Ensure that the requirements for compliance with Subtitle D of the Resource Conservation and Recovery Act (RCRA) are identified and communicated to appropriate responsible parties in a timely manner.

(4) Serve as the Chairman of Solid Waste Reduction - QRP Committee and as such:

(a) Review project funding requests for pollution abatement, energy conservation, occupational health and safety, and morale, welfare and recreation projects proposed for funding from QRP net profits and screen such requests for appropriateness as they relate to references (a) and (e). Upon approval, requests for project funding will be forwarded to CMC, (LFL) in April of each fiscal year.

(b) Ensure that the costs of operations, maintenance, and overhead for processing and handling QRP materials (including the cost of equipment purchased for recycling purposes) are recovered before funds are disbursed for other purposes.

(5) Assume cognizance of the QRP and appoint a QRP manager, with sufficient resources to carry out the following activities:

(a) Develop, implement, and administer the QRP.

(b) Provide expeditious guidance regarding waste reduction, pollution prevention, and recycling to all organizations participating in the Solid Waste Reduction - QRP.

(c) Ensure that the Solid Waste Reduction - QRP is carried out in compliance with RCRA, North Carolina General Statutes, and applicable Department of Defense, Marine Corps, and Base Orders.

(d) Identify potential markets for recyclable materials to ensure continued marketability of materials collected through the Base Recycling Program and coordinate this effort with the Defense Reutilization and Marketing Office (DRMO).

(e) Review records maintained by DRMO concerning quantities and types of materials turned in for sale under the QRP.

(f) Maintain memorandum records to verify receipt of funds from sales of recyclable materials.

(g) Maintain liaison with DRMO concerning the QRP and the turn-in of recyclable materials.

(h) Undertake efforts to promote continued awareness aboard MCB, Camp Lejeune, MCAS, New River and tenant commands of solid waste reduction, pollution prevention, and recycling program initiatives, procedures, and requirements.

(i) Chair the Solid Waste Reduction Working Group.

(6) Ensure resources are available to the Recycling Program Manager to promote continued public awareness of solid waste reduction, pollution prevention, and recycling programs at MCB, Camp Lejeune and MCAS, New River.

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(7) Furnish the subject program with sufficient resources, i.e., adequate personnel, equipment, and contract services, to carry out the following activities:

(a) Ensure timely pickup of recyclable materials from Recyclable Material Collection Sites and Satellite Recycling Collection Sites.

(b) Ensure that recyclable material collection sites are maintained in such a manner as to prevent the creation of a nuisance, unsanitary conditions, or a potential public health hazard.

(c) Process recyclable materials in a timely, effective manner so that the materials can be successfully marketed.

(d) Provide a work request center for calls on recyclable material pick up and assistance at Building 913, extension 1690/5478.

b. Assistant Chief of Staff, Comptroller

(1) Provide proper consideration to the goals and objectives of the subject program within the activity budget process and allocation of Base operating funds per reference (d).

(2) Assist in the development of and publish a schedule of fees for recycling collection and processing services when the establishment of such fees becomes necessary.

(3) Assist in the establishment of accounting records and procedures for collection of funds from the sale of recyclable materials.

(4) Assist in the establishment of accounting records and procedures for disbursement of funds in support of the operation of the recycling program.

(5) Coordinate with the Defense Finance and Accounting Service to provide such records of collections and disbursements as needed to satisfy CMC requirements.

(6) Assist in monitoring the execution of the recycling program to ensure that recycling funds are properly expended as described in enclosure (3) and that all programmed recycling operational costs are deducted from available balances in the recycling accounts prior to allocation of any of those balances to other purposes.

c. Assistant Chief of Staff, Facilities

(1) Provide management support, facilities, equipment, labor, and contract services required to support transportation, processing, and disposal of solid wastes collected by generators within installation military training, industrial, maintenance, administrative, and personnel housing functions. Such support shall include the following:

(a) Operate, maintain, repair, and replace the sanitary landfill and associated equipment in a manner which promotes the goals and objectives of this Base Order and reference (f).

(b) Provide contract services required to collect and dispose of solid waste and recyclables generated by residents of family housing.

(c) Give high priority to construction, maintenance, and repair of recycling and solid waste disposal facilities required to implement the objectives of this Base Order.

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(d) Assure the goals and objectives of this Order and reference (e) are satisfactorily addressed by construction and service contractor operations aboard Base that generate solid waste.

(2) Incorporate provisions in contracts requiring contractors to:

(a) Reduce waste by properly sorting such materials for recycling consistent with current Base standards and guidelines and delivering sorted materials to appropriate recycling facilities.

(b) Procure recycled-content products or non-hazardous product substitutes to the maximum extent practical when involved in contracts aboard MCB, Camp Lejeune, MCAS, New River and tenant commands.

(c) Procure items composed of the highest percentage of recovered materials practicable consistent with maintaining a satisfactory level of competition (PL 94-580, Sec. 6002(c)(1)(a)).

(3) When designing buildings or contracting for same, include provisions for interior collection and storage spaces for recycled materials and adequate access to exterior recycling collection spaces for containers (dumpsters, cans, carts).

(a) Operate and maintain a wood waste grinding and yard waste composting facility and equipment consistent with relevant laws and regulations; provide for the loading of marketable wood wastes and for the access and availability of composted materials to Base organizations, personnel, and dependents.

d. Assistant Chief of Staff, Logistics

(1) Develop and implement procedures to ensure that activity supply management and materials handling and shipping functions are carried out in a manner consistent with the goals and objectives of this Order and references (a) and (e).

(2) Procure materials in such a manner to minimize the generation of wastes:

(a) Procure and stock items composed of the highest percentage of recovered materials practicable consistent with maintaining a satisfactory level of competition (PL 94-580, Sec. 6002(c)(1)(a)).

(b) Procure items that promote waste reduction and pollution prevention, e.g., copy machines that produce 2-sided copies, non-hazardous product substitutes, etc. consistent with maintaining a satisfactory level of competition.

(c) Procure retreaded tires for vehicles other than passenger carrying equipment (vans, buses, and sedans) and special purpose equipment (firetrucks, ambulances, and truck tractors) per MCO P11240.106A, paragraph 7010.

(d) Procure re-refined oil for use in administrative vehicles and tactical vehicles, where specifications permit.

(e) Procure less hazardous substitutes to reduce waste toxicity.

(3) Incorporate provisions in contracts requiring contractors to:

(a) Reduce waste through properly sorting solid waste materials for recycling and delivering such materials to appropriate recycling facilities.

(b) Procure recycled-content products or non-hazardous product substitutes to the maximum extent practical when involved in contracts aboard MCB, Camp Lejeune; MCAS, New River; and tenant commands.

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(4) Ensure sufficient resources are available for the Food Service Officer to carry out solid waste reduction and recycling activities.

e. Assistant Chief of Staff, Installation Security, and Safety

(1) Provide adequate numbers of Brig personnel to support recycling manpower requirements as requested by the AC/S EMD or his designee.

(2) Develop and implement fire and safety prevention programs.

(3) Provide guidance to the Recycling Program Manager, Site Recycling Coordinators, and Recyclable Materials Generating Activities on guidelines and techniques for the accumulation and collection of recyclable materials. Provide guidance to the AC/S Facilities on guidelines and techniques for the accumulation of yard wastes.

(4) Ensure the Fire Division conducts periodic inspections of all Recyclable Material Collection Sites and Satellite Recycling Collection Sites to ensure that recyclable material collection does not present a fire hazard.

(5) Ensure the Base Safety Officer conducts periodic inspections of all Recyclable Material Collection Sites and Satellite Recycling Collection Sites to ensure that recyclable material collection is consistent with Base Safety Program Requirements.

f. Assistant Chief of Staff, Training, Education, and Operations

(1) Ensure that solid waste and recyclables are collected during military field training exercises in a manner consistent with the goals, objectives, and directions of this Order and the guidelines set forth in enclosure (2).

(2) Develop, implement, and monitor range operations and other training areas to ensure proper collection, sorting, and handling of metals for recycling.

g. Assistant Chief of Staff, Morale, Welfare, and Recreation (MWR)

(1) Ensure that MWR functions are carried out in a manner that promote waste reduction, pollution prevention, and recycling consistent with the goals and objectives of this Order and references (a) and (e).

(2) Provide and service containers for recycling aluminum cans at MWR vending machines where feasible; provide containers for recycling all beverage containers (cans, glass, plastic) at MWR clubs.

h. Defense Reutilization and Marketing Office (DRMO)

(1) Ensure that adequate markets for recyclable materials are identified and pursued to successfully award contracts for the sale of recyclable materials collected by the Base.

(2) Provide technical information and advice to the Recycling Program Manager on ways to improve marketability and increase proceeds generated from the sale of recyclable materials.

(3) Maintain records of quantity, revenue, types of material sold for recycling, and make records available for review by the Recycling Program Manager.

(4) Transfer funds received from the sale of recyclable materials on a continual basis to the AC/S EMD, MCB, Camp Lejeune, QRP Account 17F3875 27RM 007 67001 0 000027 3C 000000 06700198004.

i. Defense Printing Plant

(1) Promote the use of non-toxic water-based rather than solvent-based inks.

(2) Promote the use of recycled-content paper rather than paper products containing no recycled materials.

j. Public Affairs Officer. Assist with promotion and publicity of solid waste reduction, pollution prevention, and recycling program activities and initiatives.

k. Preventative Medicine Unit, Commanding Officer Naval Hospital

(1) Conduct periodic inspections of all Recyclable Material Collection Sites and Satellite Recycling Collection Sites to ensure that recyclable material collection is consistent with established Preventative Medicine Unit programs.

(2) Provide guidance to the Recycling Program Manager, Site Recycling Coordinators, and Recyclable Materials Generating Activities on guidelines and techniques for the accumulation and collection of recyclable materials. Furthermore, provide guidance to the AC/S Facilities on guidelines and techniques for the accumulation of yard wastes.

(3) Approve locations for the siting of Satellite Recycling Collection Sites.

l. All Base and Tenant Commanders, Commanding Officers, and Officers in Charge; and Department, Division, Branch, and Section Heads

(1) Ensure participation of each organization and strict compliance with the contents of this Order.

(2) Cooperate in the proper collection, identification, and segregation of recyclable materials.

(3) Assign a Site Recycling Coordinator to implement the provisions of this Order, including day-to-day management of the operation of the QRP within the unit. The Coordinator should ensure that the proper recycling accounting number is on each turn-in document as shown in enclosure (4), that recyclable materials are properly sorted and segregated prior to turn-in to DRMO or the EMD Material Recovery Facility (MRF), and that used oil, fuel, and anti-freeze do not become contaminated. It is recommended that units assign the existing Hazardous Material Disposal Coordinator the additional duties commensurate with the Site Recycling Coordinator position.

(4) Be responsible for day-to-day operation and maintenance of Recyclable Material Collection Sites and Satellite Recycling Collection Sites to prevent the creation of unsanitary conditions, potential public health hazards, or nuisances.

(5) Provide adequate interior space for the placement of office recycling collection containers and provide suitable containers in which to accumulate recyclable materials. Examples of office recycling collection containers are described in enclosure (5).

(6) Direct personnel to empty office recycling collection containers as required by procedures established pursuant to this Order and applicable fire, safety, and health regulations. Ensure that recyclable materials are placed in appropriate containers at Recyclable Material Collection Sites or Satellite Recycling Collection Sites or are transported to DRMO or the EMD MRF.

(7) Investigate reported incidents of failure to segregate recyclables into specified categories or of excessive disposal of recyclables into trash containers or the sanitary landfill. Ensure that appropriate corrective action is taken to minimize recurrence of such practices.

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(8) Ensure that the Solid Waste Reduction - QRP has the widest publicity possible in the unit/organizational element to promote active program participation.

(9) Prepare Standard Operating Procedures for the operation of the organization's solid waste reduction, pollution prevention, and recycling program activities consistent with this Order.

(10) Identify and describe potential recyclable material collection projects and submit this information to the Base Recycling Program Manager. Specify type of material proposed for collection, quantity, and collection locations.

(11) Submit to the AC/S EMD pollution abatement; occupational safety and health; energy conservation; and morale, welfare, and recreation activity projects as potential candidates for funding from QRP net profits during the annual call for such projects.

6. Solid Waste Reduction and Recycling Program Committee

a. The primary responsibility of the committee shall be to focus on promoting successful QRP implementation. Specific objectives shall be to:

(1) Promote and publicize the Solid Waste Reduction - QRP; and

(2) Disseminate QRP information, policies, and procedures.

b. The secondary responsibility of the committee shall be to annually review potential pollution abatement; occupational safety and health; energy conservation; and morale, welfare, and recreation activity projects recommended by the AC/S EMD for funding from QRP net profits.

c. Committee decisions will be based upon the following management control objectives:

(1) Foster an awareness of the value of solid waste reduction, pollution prevention, recycling, and resource conservation.

(2) Comply with legal restrictions on QRP fund usage.

(3) Use QRP net profits on approved projects that will provide the maximum benefit to the maximum number of people.

d. Committee Membership. Representatives from the following Departments shall constitute the Committee:

AC/S, Environmental Management	Chairman
AC/S, Morale, Welfare, and Recreation	Member
AC/S, Logistics	Member
AC/S, Facilities	Member
AC/S, Installation Security, and Safety	Member
Base Recycling Program Manager	Member
Base Maintenance Officer	Member
Defense Reutilization and Marketing Officer	Ex-Officio Member
Defense Commissary Agency	Member
Combined Clubs	Member
Tenant Commands	Member

e. Meetings. The Committee will meet at the call of the Chairman to approve projects for funding from the QRP net profits and to transact business necessary to promote solid waste reduction, pollution prevention, and recycling programs through education and awareness activities.



7. Solid Waste Reduction Working Group

a. The primary responsibilities of the committee shall be to focus on coordinating procedures for successfully implementing the QRP. Specific objectives shall be to:

(1) Identify potentially recyclable materials, gather data on sources and volumes for use in feasibility and cost analysis, establish contacts within the installation, and monitor collection and segregation efforts;

(2) Consider and make recommendations on the improvement of existing recyclable material segregation and storage procedures and material collection services and programs;

(3) Promote and publicize the Solid Waste Reduction - QRP; and

(4) Identify potential solid waste reduction, recycling, and pollution prevention programs or initiatives proposed for implementation aboard MCB, Camp Lejeune and MCAS, New River.

b. Working Group initiatives will be based upon the following management control objectives:

(1) Foster an awareness of the value of solid waste reduction, recycling, pollution prevention, and resource conservation.

(2) Reduce disposal costs by identifying recyclable wastes which are currently being disposed in a landfill, incinerator, or other solid waste management facility.

(3) Prevent pilferage of recyclable materials, and to the degree warranted by their value, control accessibility to valuable items.

c. Working Group Membership. Representatives from the following Departments shall constitute the Working Group:

Base Recycling Program Manager	Chairman
Base Recycling Center Supervisor	Member
Base Landfill Supervisor	Member
New River Recycling Coordinator	Member
Site Recycling Coordinators from Base Departments and Base, Tenant, and Area Commands	Members
DRMO Recyclable Property Disposal Specialist	Ex-Officio Member
MWR Vending Manager	Member

d. Meetings. The Working Group will meet semi-annually. The Chairman may call additional meetings from time to time to transact business necessary to:

(1) Improve solid waste reduction, recycling, and pollution prevention, programs or initiatives aboard MCB, Camp Lejeune and MCAS, New River; and

(2) Promote solid waste reduction, recycling, and pollution prevention recycling programs through education and awareness activities.

8. Concurrence. This Order has been coordinated with and concurred in by the Commanding Generals, II Marine Expeditionary Force; 2d Marine Division; 2d Force

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Service Support Group; 2d Marine Expeditionary Brigade; and the Commanding Officer  
Marine Corps Air Station, New River.

A handwritten signature in black ink, appearing to read "L. H. Livingston". The signature is stylized with a large, looped "L" and a cursive "Livingston".

L. H. LIVINGSTON

DISTRIBUTION: A

## DEFINITIONS

1. Composting: The controlled microbial decomposition of organic matter such as yard trimmings in the presence of oxygen into a humus- or soil-like material.

2. Hazardous Waste: A solid or liquid waste, or combination of solid or liquid wastes, which because of its quantity, concentration, or physical/chemical, or infectious characteristics may:

(1) Cause, or significantly contribute to, an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness, or

(2) Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, or disposed of, or otherwise managed.

The regulatory definition of "hazardous waste" is provided in 40 Code of Federal Regulations (CFR), Part 261.

3. Landfilling: The disposal of solid waste at engineered facilities in a series of compacted layers on land areas and covered with a layer of soil each day to minimize pests, disease, and air pollution. Fill areas are carefully prepared to prevent nuisances or public health hazards, and clay and/or synthetic liners are used to prevent releases to groundwater.

4. Material Recovery Facility (MRF): A facility designed, constructed and operated to process recyclable materials into forms which meet end-user specifications and are to be transported to the end-user.

5. Office Recycling Containers: Standardized containers that have been approved by the Base Safety and Fire Departments for use in all Camp Lejeune offices described as follows:

(1) Desk-side or Desk-top Containers: One to five gallons in size; used for collecting paper at the work station; to be emptied when full or at the end of each work day; to be constructed of corrugated cardboard, metal or UL approved plastic.

(2) Station Containers: Five to fifteen gallons in size; used for collecting paper in high generation areas such as by copy machines; to be emptied when full or at the end of each work day; to be constructed of metal or UL approved plastic.

(3) Consolidation Containers: No larger than 30 gallons in size; used for storing paper from desk-side or desk-top containers and station containers; to be emptied when full; to be constructed of metal or UL approved plastic, must have lid.

6. Pollution Prevention: The use of materials, processes, or practices that reduce or eliminate the creation of pollutants or wastes at the source, including practices that reduce the use of hazardous materials, energy, water or other resources, and practices that protect natural resources through conservation or more efficient use.

7. Qualified Recycling Program (QRP): An organized program established under Public Law 97-214 which requires concerted efforts in recycling, recovering, identifying, segregating, and enhancing the marketability of materials for the purpose of returning the proceeds from the sale of recyclable materials to the generating military installation.

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8. Recyclable Material: Materials which are normally discarded (e.g., scrap and waste) and which may be reused after physical and chemical reprocessing. Such materials do not include precious metal bearing scrap or items that may be used again for their original purposes or functions without any special processing, e.g., used vehicles, vehicle or machine parts, bottles (not scrap glass), electrical components, unopened containers or unused oil or solvent (unless otherwise classified). Recyclable materials also do not include ships, planes, weapons or any discarded materials which must undergo demilitarization or mutilation prior to sale.

9. Recyclable Material Collection Site: A designated area where recyclable materials are deposited in recycling collection containers, typically located outside of the building in which the materials are generated, per the provisions of this Order.

10. Recyclable Material Generator: Any activity or operation aboard Camp Lejeune, New River Air Station and tenant commands that generates recyclable materials. The generator is automatically responsible for the material and its proper categorization, segregation, and collection. This responsibility may not be delegated although the actions pertaining to it can be.

11. Recycling: The process by which materials are collected and used as raw materials for new products. The process consists of four steps: collect the recyclable solid waste components; separate by type (before or after collection); process them into reusable forms; and purchase and use the goods made with reprocessed materials.

12. RCRA: The Resource Conservation and Recovery Act (RCRA) of 1976 controls the management of solid wastes. It was revised in 1984 by the Hazardous and Solid Waste Amendments which mandated changes designed to protect the nation's groundwater.

13. Recycling Program Manager: The individual designated by the AC/S EMD to manage the Solid Waste Reduction - Qualified Recycling Program.

14. Satellite Recycling Collection Site: A designated area where recyclable materials are deposited in recycling collection containers per the provisions of this Order.

15. Site: A building at which recycling is conducted per the provisions of this Order.

16. Site Recycling Coordinator: An individual who is the point of contact at a site engaged in conducting a recycling collection activity, including Recyclable Material Collection Sites, Satellite Recycling Collection Sites, etc. The coordinator will serve as point of contact for routine matters involving compliance with this Order and will assist in ensuring proper recycling participation within the coordinator's organization. This person shall be appropriately trained by the EMD; training will include, at a minimum, an overview of solid waste minimization, pollution prevention, waste reduction, and recycling measures.

17. Solid Waste: Any hazardous or nonhazardous garbage, refuse, or sludge from a waste treatment plant, water supply treatment plant, or air pollution control facility; and other discarded material, including solid, liquid, semisolid or contained gaseous material resulting from industrial, institutional, commercial, mining and agricultural operations, and from community activities. The term does not include solid or dissolved material in domestic sewage; solid or dissolved material in irrigation return flows; industrial discharges which are point sources subject to National Pollution Discharge Elimination System (NPDES) permits under the Clean Water Act; or

source specific nuclear, or byproduct material as defined by the Atomic Energy Act of 1954, as amended (42 U.S.C. Sec. 2011). The regulatory definition of "solid waste" is provided in 40 Code of Federal Regulations (CFR), Part 261.2.

18. Solid Waste Generator: Any activity or operation aboard Camp Lejeune and tenant commands that generates solid waste materials. The waste generator is automatically responsible for the waste and its proper categorization, segregation, and collection. This responsibility may not be delegated although the actions pertaining to it can be.

19. Solid Waste Reduction - Qualified Recycling Program: The Base-wide program managed through the EMD to implement solid waste reduction, recycling and pollution prevention programs.

20. Solid Waste Reduction - Qualified Recycling Program Committee: A committee chaired by the AC/S EMD and comprised of representatives of Base and tenant commands.

21. Solid Waste Reduction Working Group: A group chaired by the Recycling Program Manager and comprised of Site Recycling Coordinators and representatives from Base and tenant commands.

22. Source Reduction: Reducing at the point of production, the volume or toxicity of material used before the products are purchased, used, or discarded. This includes reuse of materials, items, or products prior to recycling and extension of shelf life. Source reduction can help to reduce the amount of waste generated and thereby reduce waste disposal and handling costs; it can also serve to conserve resources and reduce pollution.

23. Source Separation: The segregation of recyclable materials from non-recyclable materials at their point of generation by the generator.

24. Tree waste: Tree limbs and branches, trimmings, trunks and stumps, and other similar materials.

25. Waste Minimization: The elimination or reduction, to the extent feasible, of hazardous waste that is generated and would otherwise be subsequently treated, stored, or disposed of. It includes any source reduction or recycling activity undertaken by a generator that results in either: (1) The reduction of the total volume or quantity of hazardous wastes, or (2) The reduction of the toxicity of the hazardous waste, or both, so long as such reduction is consistent with the goal of minimizing present and future threats to human health and the environment.

26. Wood Waste: Solid waste consisting solely of lumber, pallets, plywood, and other similar construction materials, excluding treated, painted, or coated lumber and all products incorporating treated lumber into their construction (e.g., furniture).

27. Yard Waste: Solid waste consisting solely of vegetative matter (e.g., leaves, grass clippings, shrubbery trimmings, pine straw), resulting from landscaping maintenance, and other similar compostable materials.

**GUIDELINES FOR THE COLLECTION OF RECYCLABLE MATERIALS  
ABOARD MARINE CORPS BASE, CAMP LEJEUNE**

**1. General Responsibilities for Recyclable Material Generators:**

a. Procure suitable containers for collection of source separated recyclable materials within the work area; provide site specific written recycling instructions developed in cooperation with the Base Recycling Program Manager.

b. Collect and place source separated recyclables by type into exterior collection bins/containers serviced by the Recycling Program; or collect and transport source separated recyclables to the Recycling Center, Building 913, or Defense Reutilization and Marketing Office (DRMO), Building 906.

c. Police area around exterior collection bins/containers located within assigned work areas.

d. Monitor generation volumes and handling costs as required to participate in decision-making about operational changes, equipment needs, or facility improvements.

e. Cooperate with the Recycling Program Manager to resolve problems and to develop, evaluate, and implement alternatives for program improvement. Generator recommendations and concerns should be made to the Recycling Program Manager.

f. Take prompt follow-up action on reports of improper source separation. Removal of improper items, including petroleum, oils and lubricants (POLs), garbage, trash, waste, hazardous wastes and hazardous materials, from recyclable materials and bins is required prior to turn-in to comply with separation standards. Contamination of recycling containers and recyclable materials is a serious problem; disposal of hazardous wastes/hazardous materials in recycling collection containers is prohibited.

**2. Recyclable Materials and Collection Procedures Aboard Marine Corps Base, Camp Lejeune and Tenant Commands:**

**a. Paper Products**

**(1) Description of Materials Collected**

(a) White Office Paper: Calculator tape; desk calendars; letterhead; bond, copy, lined notebook, note paper; stapled technical manuals and other similar types of white office paper (shredded white office paper should be separately bagged), excluding carbonless paper, facsimile paper, and paper with attached non-paper component (e.g.: plastic window envelope, gummed labels).

(b) Computer Printout: Any paper used in continuous feed printers, including blue-bar, green-bar, red-bar, and pink-bar paper (shredded computer paper should be separately bagged), excluding carbonless paper.

(c) Corrugated Cardboard: Clean, flattened material only, excluding paste or paperboard, waxed-coated, plastic-coated, or food-contaminated materials.

(d) Newspaper and inserts: Black and white, and multi-color materials including glossy paper and inserts (anything that comes with the newspaper).

(e) Magazines, catalogs, paperback books: Slick or glossy paper magazines, catalogs, and paperback books.

(f) Telephone Directories: Any telephone directory.

(2) Collection Procedures: Paper products shall be segregated into separate containers to ensure marketability. Materials shall be free of contaminants such as plastic, garbage, etc. Clean corrugated cardboard shall be flattened and placed in designated collection containers.

b. Metals

(1) Description of Materials Collected and turned in to DRMO:

(a) Cast Iron: All shapes and sizes including stripped and unstripped engine blocks

(b) Heavy iron/steel: One-fourth (1/4) inch thickness such as unusable vehicle parts and metal demolition debris.

(c) Light steel: Under one-fourth (1/4) inch thickness such as metal banding straps.

(d) White Goods: Includes items such as refrigerators, stoves, water heaters, and similar appliances.

(e) Metal Drums: Includes containers from one to eighty-five gallon capacity.

(f) Aluminum: Includes dross, foil, screen cast, fired, irony, clean solid and sheet, wrecked aircraft and helicopter aluminum.

(g) Brass: Includes with or without foreign attachments, fired, and gilding metal brass.

(h) Bronze: Includes with or without foreign attachments

(i) Bullet metal: Includes metal reclaimed from target ranges, separated by the basic metal content, i.e., steel, lead, and copper.

(j) Copper: Includes copper, metal, and alloys with or without attachments, mixed borings, cable, lead covered, insulated wire and cable, armor cable, cupro-nickel with or without attachments; vehicle radiators and transformers.

(k) Electronic scrap: Includes sorted and segregated scrap not containing precious metals.

(l) Lead: Includes aircraft, vehicle, industrial, and submarine batteries (lead-acid type), lead with or without attachments, sealed (acid filled) batteries.

(m) Stainless steel: Includes magnetic and non-magnetic stainless steel, stainless steel alloy groups, chrome nickel, and nickel miscellaneous.

(2) Collection Procedures

(a) Source separation of scrap metal items identified by category is required at the point of generation by the generator. Separated metal shall be placed in properly marked recycling collection containers.

(b) Spent brass cartridges will be sorted from unfired ammunition at the point of generation by the generator. Unfired ammunition (including blanks) poses an extreme safety hazard to disposal handlers and is not permitted in recycling bins. All munition items must be inspected by the generating unit and when turned in shall be accompanied by a signed, typed statement to read as follows: "This material has been inspected by me and it contains no live rounds/live blanks, unfired primers, no hazardous material/hazardous waste (HM/HW) or other dangerous materials." Sorted brass shall be stored in recycling bins at the point of generation and turned in at DRMO, Building 906.

(c) Metal items listed below which could possibly be used again for their original purpose or function without any special processing should be turned in item-by-item with a separate 1348-1 turn-in document at DRMO, Building 906. The following items should not be placed in metal recycling containers:

1 All motors, motor parts, compressors, engines, radiators, cable, inflatable tires with metal rims, generators, vehicle parts, furniture, fuel tanks (tipple-rinsed and stenciled accordingly), brake shoes (serviceable)

2 DRMO will be responsible for downgrading these items to scrap at the time of turn-in, if conditions warrant.

(d) Empty metal drums: Collection procedures are subject to change; refer to most current message. Any such container which previously held a HM/HW shall be emptied of all contents, triple rinsed, and stenciled with the words "triple rinsed". Arrangements for disposal of such containers are to be made through the Resource Conservation and Recovery Branch, Environmental Management Department, in Building 1103, at extension 1482.

c. Vehicle Products

(1) Materials Collected

- (a) Lead Acid Batteries
- (b) Oil
- (c) Antifreeze
- (d) Tires
- (e) Oil Filters

(2) Collection Procedures

(a) Lead Acid Batteries: Collection procedures are subject to change; refer to most current message. Batteries shall be carefully inspected and segregated into "leaking" and "non-leaking" lots.

1 Leaking batteries shall be immediately drained into approved containers. Drained batteries shall be stored upright, one layer high on pallets. Batteries will be covered with a sheet of 1/2" thick plywood to prevent accumulation of rain water and shall be inspected weekly to ensure proper storage. When the pallet is full, bind plywood and batteries to pallet securely with banding material and turn in to DRMO. Battery draining activities and related inspections will be performed by, or under direct supervision of, HW handlers having properly documented HW training.



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2 Non-leaking batteries shall be stored upright, one layer high on pallets. Batteries will be covered with a sheet of 1/2" thick plywood, a tarp, or other similar cover to prevent accumulation of rain water. When the pallet is full, bind plywood and batteries to pallet securely with banding material and turn in to DRMO.

3 Disposal of lead acid batteries into the Base garbage collection system and landfill is prohibited. Personal vehicle batteries should be turned in at retailers; the battery retailer is responsible for their proper disposal.

(b) Oil: Disposal of oil from military or personal vehicles into storm drains, the sanitary sewer system, or the ground is prohibited. Oil from military vehicles should be disposed of at any of the designated oil collection tanks at the following locations:

Lot 803	FC 270	HP 1841	HP 1618	M 202	BB 293
FC 100	FC 45	HP 250	HP 1709	M 326	BB SA13
FC S103	FC 40	HP 100	HPS 1154	M 327	BB A10
FC 120	HP 1323	HP 575	HP 1750	M 90	BB SA26
FC 128	HP 1405	HP 954	HP 1755	M 107	BB A47
FC 200	HP 1406	HP 913	HPS 1758	M 119	BB A2
FC S204	HPS 1422	HP 1111	HP 1775	SM 93	BB 51
FC S205	HP 1409	HP 1100	HP 1780	M 171	RR 13
FC 280	HP 1450	HP 1114	HP 1804	TC 773	LCH 45
FC 285	HP 1452	HP S1130	HPS 1856	TC 774	LCHS 937
FC 241	HP 1506	HP 1205	HP 1815	TC 862	NH 118
FC 251	HPS 1508	HP 1206	HP 1817	TC 942	BA 130
FC 255	HP 1601	HP 1300	HP 1816	GPS 16	BAS 131
FC 263	HP 1605	HP 1310	HP 1771	GP 739	RR 13
	HP 1829	HP 1880	HP 902		
	HP 1854	HP 738	HP 909		
	HP 1860	HP 901			

Oil from personal vehicles should be disposed of at any of the designated oil collection tanks at the following locations. Fuels or solvents should not be mixed with oil products.

Bldg 1106	Bldg 913	BB-71	TT-2453	BB-177	AS-410
Bldg 1612					

(c) Antifreeze: Disposal of antifreeze into the storm drains and/or sanitary sewer system ceased in July 1992. Antifreeze from military vehicles shall be disposed of only at designated antifreeze collection tanks at the following locations:

Bldg 45	FC-120	A-47	Bldg 1323
Bldg 1775	FC-270	Bldg 1854	Bldg 1880
Bldg 1502	FC-100	Bldg 1450	FC-251
Bldg 926	TC-864	Bldg 900	BB-50

Antifreeze from personal vehicles shall be disposed of only at designated antifreeze collection tanks at the following locations:

Bldg 1106	Bldg 913	BB-71	TT-2453	AS-410
Bldg 1612				

(d) Tires: Marine Corps vehicle tires are to be turned in to DRMO at Building TC-861. Personal vehicle tires should be turned in at tire dealers when purchasing new tires; the tire dealer is responsible for their proper disposal.

(e) Oil Filters: Collection procedures are subject to change; refer to most current message. Disposal of used oil filters into the Base garbage collection system and landfill must comply with the most recent message.

1 Used oil filters manufactured in the United States for military and personal vehicles shall be disposed of as a solid waste consistent with the following procedures:

a Each used oil filter will have a dome or anti-drain back valve punctured and will be drained for a minimum of 12 hours. Residual oil will be properly placed in shop used oil collection tanks/drums.

b Properly drained used oil filters may be placed into a dumpster for refuse collection.

c Used oil filters from personal vehicles shall be disposed of only at designated collection sites at the following locations:

Bldg 1106                      BB-71                      TT-2453

2 Filters manufactured by foreign companies or manufacturers will be properly drained and will be placed into a Type 17H open-head 55-gallon drum or other appropriate Department of Transportation container. The container will be marked as "Used Oil Filters, Waste Determination Pending". Organizations requiring waste determination assistance shall utilize the existing request procedures through the Environmental Management Department.

d. Yard and Wood Wastes

(1) Description of Materials Collected

(a) Tree waste: tree limbs and branches, trimmings, trunks and stumps, and other similar materials.

(b) Wood pallets

(c) Wood boxes

(d) Wood waste: Solid waste consisting solely of lumber, unserviceable pallets, plywood, and other similar construction materials, excluding treated lumber and all products incorporating treated lumber into their construction (e.g., furniture).

(e) Yard waste: Solid waste consisting solely of vegetative matter (e.g., leaves, grass clippings, shrubbery trimmings, pine straw), resulting from landscaping maintenance, and other similar compostable materials.

(2) Collection Procedures

(a) Tree waste: All such material shall be delivered to the Base Sanitary Landfill and deposited at a designated area near the wood waste grinding site.

(b) Wood pallets: All pallets will be transported to Building 913 for inspection prior to turn in. Serviceable pallets will be stacked at Building 913 for reuse. Unserviceable pallets will be taken to the Base Sanitary Landfill and deposited at a designated area near the wood waste grinding site.

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(c) Wood boxes: All boxes will be transported to Building 915 for inspection prior to turn in. Serviceable boxes will be stacked at Building 915 for refurbishment or reuse. Unserviceable boxes will be taken to the Base Sanitary Landfill and deposited at a designated area near the wood waste grinding site.

(d) Wood waste: All such material shall be delivered to the Base Sanitary Landfill and deposited at a designated area near the wood waste grinding site.

(e) Yard waste: All such material shall be delivered to the Base Sanitary Landfill and deposited at the Yard Waste Processing Facility where it will be ground and windrowed for compost production.

e. Miscellaneous Materials

(1) Description of Materials Collected

(a) PET #1 Plastic (polyethylene terephthalate): Containers such as soft drink bottles.

(b) HDPE #2 Plastic (high density polyethylene): Containers such as milk, water, and detergent bottles.

(c) Glass containers: Clear, green, and brown food and beverage containers, excluding items such as light bulbs, pyrex and plate glass.

(d) Food and Beverage Cans: Whole or flattened aluminum, steel, and bi-metal containers.

(e) Textiles: Includes burlap, canvas; rayon, nylon, wool, cotton, and miscellaneous rags, webbing, silk, textile scrap, cotton comforters, mattresses, polyester, ponchos, rubberized clothing, and sleeping bags.

(2) Collection Procedures

(a) PET #1 (polyethylene terephthalate) and HDPE #2 (high density polyethylene): Remove lid, empty, rinse, crush, segregate by code and place in corresponding recycling container.

(b) Glass containers (clear, green, brown): Remove lid, empty, rinse, segregate by color and place in corresponding recycling container. Labels may be left on.

(c) Food and Beverage Cans (aluminum, steel, and bi-metal): Empty, rinse, segregate by type and place into corresponding recycling container. Whole or flattened cans are acceptable. Aluminum cans can be recycled at the MWR Buy-Back Center located in Building 1050 on Ash Street.

(d) Textiles: Coordinate turn-in with DRMO.

**ACCOUNTING FOR QUALIFIED RECYCLING PROGRAM (QRP) PROCEEDS**

1. Public Law 97-214 provides that proceeds from the sale of recyclable material shall first be credited to the command's operation and maintenance account in an amount sufficient to cover the costs of operation, maintenance, and overhead for the Qualified Recycling Program (QRP) including the cost of any equipment purchased for recycling purposes. Of the balance available after recoupment of expenses incurred, not more than 50 percent may be used to support projects for pollution abatement, energy conservation, and occupational safety and health activities. A project may not be carried out for an amount greater than 50 percent of the amount established by law as the maximum amount for a minor construction project. The remaining balance may be transferred to the nonappropriated Morale, Welfare, and Recreation (MWR) Directorate account to be used for any approved morale, welfare, or recreation projects.

2. The total budget for the anticipated recycling program costs, planned projects, and MWR activities will be executed on an unfunded reimbursable basis and will be submitted to, and coordinated with, CMC, (LFL and LFF) to gain reimbursable budget authority through the budget process.

3. Proceeds from sales of recyclable material will be deposited to Budget Clearing Account (suspense) 17F3875.27RM. The unique subhead permits required segregation of these proceeds within this account to ensure proper accounting relative to amounts collected and their disposition. Proceed checks will be deposited with the local Defense Accounting Officer and will be supported by an original and three copies of the cash collection voucher (NavCompt Form 2277). The collection voucher will contain the following information:

a. Accounting classification data to be used will be verified by the AC/S, Comptroller in compliance with pertinent directives.

b. The purpose for which collections were received; i.e., 100 percent of proceeds from sale #31-2077, RECYCLABLE FUND PROPERTY, SEALED BID ITEM\_\_\_\_, Contract\_\_\_\_, Quantity\_\_\_\_.

c. The collection date shall be the date the check is received.

d. A copy of the collection voucher will be forwarded to CMC (LFL and RFL).

4. Reimbursement will be made from proceeds in account 17F3875.27RM 007 67001 0 000027 3C 000000 06700198004 and will be credited to the Operation and Maintenance, Marine Corps appropriation at the CMC level. Reimbursement in excess of an approved program is not authorized and in no case will exceed the amount of collections.

5. The accumulation of funds in 17F3875.27RM 007 67001 0 000027 3C 000000 06700198004 is not affected by fiscal year end, so proceeds acquired during one fiscal year may be carried forward and merged with proceeds of a subsequent fiscal year. Reimbursements to the operation and maintenance account to cover expenses of the recycling program will be made from 17F3875.27RM 007 67001 0 000027 3C 000000 06700198004 as needed within a fiscal year.

6. The balance available from the QRP proceeds in excess of \$2 million at the end of any fiscal year will be deposited in miscellaneous receipts of the U.S. Treasury.

7. Guidance for the use of proceeds to support nonappropriated Morale, Welfare, and Recreation activities is as follows:

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a. Unfunded obligational authority to be applied to nonappropriated Morale, Welfare, and Recreation activity will be provided in the Operating Budget (OPBUD) authorization as direct obligational authority. Such authorizations will be footnoted on OPBUD as available for this purpose only.

b. Cost Account Code 99J0 has been established to collect detail cost to be reported on Operating Budget Expense report (NAVCOMPT Form 2168). Billing against Budget Clearing Account 17F3875.27RM for costs reported in this account will be accomplished by CMC.

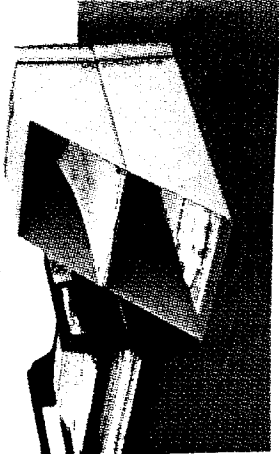
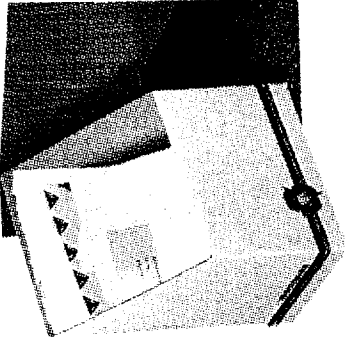
**SAMPLE TURN-IN DOCUMENT FOR SCRAP, FORM DD 1348-1**

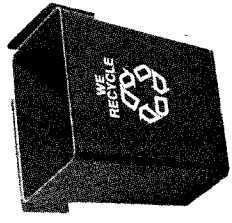
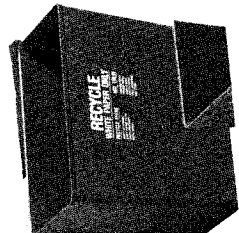
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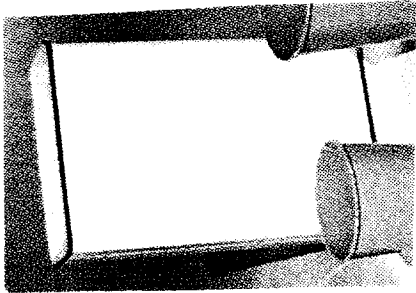
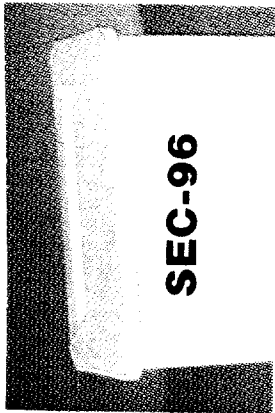
# RECYCLING CONTAINER INFORMATION

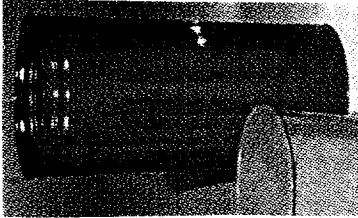
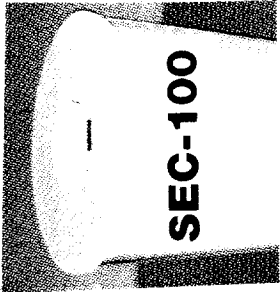
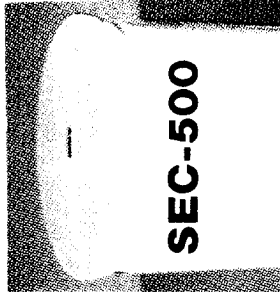
Base Safety and the Base Fire Protection Division have approved the following office recycling container standards for use in all Camp Lejeune offices. The containers listed below are included in the General Services Administration catalog for Recycling Collection Containers and Specialty Waste Receptacles, Catalog Number 04SC 7202/10SC 3901, FSC Group 72, Part VII, Section B (Sept. 1, 1991 through Aug. 31, 1996).

CORRUGATED CARDBOARD CONTAINERS:	
<p>Manufacturer's Name: Safco  Manufacturer's Code and Part No.: Model 2935  GSA Special Item No.: 384-1  Name of Item Requested: Duo Recycling File  Description: Two bin unit, 6 per carton  Color: Tropic Sand with Brown Graphics  Size: 15-1/2"H x 10"W x 9-1/2"D  End Application: The Office Connection  4447-A Brookfield Corporation Dr.  Chantilly, Virginia 22021  Phone: (703) 644-2200  Contractor ID No.: s/b GS-07F-6115A</p>	<p>Desk-side or Desk-top Containers: 1 to 5 gallons in size; used for collecting paper at the work station; to be emptied when full or at the end of each work day; to be constructed of corrugated cardboard, metal, or UL approved plastic.</p>  <p>\$16.35 per carton of 6 units (\$2.73 each)</p>
<p>Manufacturer's Name: Safco  Manufacturer's Code and Part No.: Model 2936  GSA Special Item No.: 384-1  Name of Item Requested: Personal Recycling Bin  Description: Single Recycling File, 24 per carton  Color: Tropic Sand with Brown Graphics  Size: 13"H x 10"W x 7-1/4"D  End Application: The Office Connection  4447-A Brookfield Corporation Dr.  Chantilly, Virginia 22021  Phone: (703) 644-2200  Contractor ID No.: s/b GS-07F-6115A</p>	 <p>\$32.29 per carton of 24 units (\$1.35 each)</p>

STATION CONTAINERS:	5 to 15 gallons in size; used for collecting paper in high generation areas such as copiers; to be emptied when full or at the end of each work day; to be constructed of metal or UL approved plastic.
<p>Manufacturer's Name: Rubbermaid  Manufacturer's Code and Part No.: 2823-06  GSA Special Item No.: 384-1  Name of Item Requested: UL-approved Recycling Container  Description: Fire-resistant container with "We Recycle" imprint, 6 per carton  Color: Blue  Size: 14 quart, 11" x 7-7/8" x 12-1/4"H  End Application: Rubbermaid Commercial Products  2166 Wisconsin Avenue NW  Washington, DC 20007  Phone: (202) 265-0246  Contractor ID No.: o/b GS-07F-4815A</p>	 <p>\$46.20 per carton of 6 units (\$7.70 each)</p>
<p>Manufacturer's Name: Rubbermaid  Manufacturer's Code and Part No.: 2824-06  GSA Special Item No.: 384-1  Name of Item Requested: UL-approved Recycling Container  Description: Fire-resistant container with "We Recycle" imprint, 6 per carton  Color: Blue  Size: 27-5/8 quart, 16"x 8-1/2" x 14"H  End Application: Rubbermaid Commercial Products  2166 Wisconsin Avenue NW  Washington, DC 20007  Phone: (202) 265-0246  Contractor ID No.: o/b GS-07F-4815A</p>	 <p>\$69.54 per carton of 6 units (\$11.59 each)</p>



<p align="center"><b>CONSOLIDATION CONTAINERS:</b></p>	<p>no larger than 30 gallons in size; used for storing paper from desk-side or desk-top containers and station containers; to be emptied when full; to be constructed of metal or UL approved plastic, must have lid.</p>
<p>Manufacturer's Name: United Metal Receptacle Corporation  Manufacturer's Code and Part No.: WB 96R  GSA Special Item No.: 384-2  Name of Item Requested: Fire Safe/Heavy Gauge Steel Wastebasket  Description: Fire-resistant container, 3 per carton  Color: Blue  Size: 96 quart, 21"W x 11"D x 30"H  End Application: United Metal Receptacle Corporation  Post Office Box 870  Pottsville, Pennsylvania 17901-0870  Phone: (717) 622-7715  Contractor ID No.: s/b GS-07F-4912A</p>	 <p align="center">\$63.24 per carton of 3 units (\$21.08 each)</p>
<p>Manufacturer's Name: United Metal Receptacle Corporation  Manufacturer's Code and Part No.: SEC-96  GSA Special Item No.: 384-2  Name of Item Requested: Self-extinguishing Wastebasket Cover  Description: Self-extinguishing wastebasket cover for use with container #WB 96R, 3 per carton  Color: Blue  Size: 20"L x 10-3/4"W  End Application: United Metal Receptacle Corporation  Post Office Box 870  Pottsville, Pennsylvania 17901-0870  Phone: (717) 622-7715  Contractor ID No.: s/b GS-07F-4912A</p>	 <p align="center">\$32.25 per carton of 3 units (\$10.75 each)</p>

<p>Manufacturer's Name: United Metal Receptacle Corporation  Manufacturer's Code and Part No.: WB 2029  GSA Special Item No.: 384-2  Name of Item Requested: Fire Safe/Heavy Gauge Steel Wastebasket  Description: Fire resistant container, 3 per carton  Color: Blue  Size: 16"D x 29"H  End Application: United Metal Receptacle Corporation  Post Office Box 870  Pottsville, Pennsylvania 17901-0870  Phone: (717) 622-7715  Contractor ID No.: s/b GS-07F-4912A</p>	 <p>\$34.62 per carton of 3 units (\$11.54 each)</p>
<p>Manufacturer's Name: United Metal Receptacle Corporation  Manufacturer's Code and Part No.: SEC-100  GSA Special Item No.: 384-2  Name of Item Requested: Self-extinguishing Wastebasket Cover  Description: Self-extinguishing wastebasket cover for use with container #WB2029 for can recycling  Color: Blue  Size: 16-1/4"D  End Application: United Metal Receptacle Corporation  Post Office Box 870  Pottsville, Pennsylvania 17901-0870  Phone: (717) 622-7715  Contractor ID No.: s/b GS-07F-4912A</p>	 <p>\$27.21 per carton of 3 units (\$9.07 each)</p>
<p>Manufacturer's Name: United Metal Receptacle Corporation  Manufacturer's Code and Part No.: SEC-500  GSA Special Item No.: 384-2  Name of Item Requested: Self-extinguishing Wastebasket Cover  Description: Self-extinguishing wastebasket cover for use with container #WB2029 for paper recycling  Color: Blue  Size: 16-1/4"D  End Application: United Metal Receptacle Corporation  Post Office Box 870  Pottsville, Pennsylvania 17901-0870  Phone: (717) 622-7715  Contractor ID No.: s/b GS-07F-4912A</p>	 <p>\$27.21 per carton of 3 units (\$9.07 each)</p>